



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SRI GADADHAR ACHARYA JANTA COLLEGE
Name of the head of the Institution		Dr. Chandra Shekhar Jha
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06115232577
Mobile no.		9430956360
Registered Email		gjcollegebihta@gmail.com
Alternate Email		shashi1346@gmail.com
Address		Rambagh, Bihta, Patna
City/Town		Bihta
State/UT		Bihar
Pincode		801103
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Shashi Kumar
Phone no/Alternate Phone no.	06115232577
Mobile no.	7488027461
Registered Email	gjcollegebihta@gmail.com
Alternate Email	shashi1346@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gjcollegebihta.org/TUuploads/AQAR%202017-2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://gjcollegebihta.org/Downloads/Academic%20calenar%20_2018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	1.87	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC

03-Jul-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Establishment of English Communication Classes	18-Aug-2018 01	25

Plantation of approx 200 trees inside the college campus and parks are being developed with collaboration of NSS unit of the college	01-Sep-2018 30	20
National Science Day Celebration	28-Feb-2019 01	61
Encourage students in participation of students in Vigyan Utsav-2019, organized by Patna Women's college patna	15-Mar-2019 02	15
Renewal of membership under NLIST programme for 2019-20	15-Mar-2019 01	56
Organizing Internal seminar	02-Apr-2019 01	66
Establishment of Counselling cell	10-Apr-2019 01	10
Meeting with teachers regarding to fill feedback form of students Satisfaction Survey (SSS) questionnaires of National Institute of Educational planning and administration (NIEPA). Additionally, we also discussed regarding teaching- learning process	22-Apr-2019 01	60
Establishment of Alumni Association	15-Jul-2019 01	19
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Data is not available	Data is not available	Data is not available	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
1. In making agendas for IQAC meeting with members, Teachers, Non teaching staffs, students, Alumni, Parents and making action taken report etc time to time. 2. Improvement of teaching learning process, Evaluation and analysis of feedback from all stake holders 3. Establishment of English communication classes. Counselling cell, and Alumni association. 4.Renewal of Membership under NLIST programme through INFLIBNET. 5.Enrichment of Laboratories and central library.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
a.) In the starting of session we planned to take feedback from all stakeholders (for example, students, Parents, Alumni, Principal, teachers). Simultaneously, IQAC planned meeting with teachers regarding to fill feedback form of students Satisfaction Survey (SSS) questionnaires of National Institute of Educational planning and administration (NIEPA) and also discussed regarding teaching learning process with teachers.	a.) For this session, IQAC collected offline feedback from all stake holders (for example, students, Parents, Alumni, Principal, teachers) and done analysis. Simultaneously, in this session students (approx. 60) have submitted SSS questionnaires of National Institute of Educational planning and administration (NIEPA) through online.
b.) In IQAC meeting, we discussed about the engagement of guest faculty members in general and vocational programmes.	b.) On the basis of achievements/outcomes for engagement of guest teachers, principal engaged guest teachers in various department for general programmes (Sociology, History, Hindi, commerce) and teachers for vocational courses also.
c.) IQAC proposed Department of English to run English communication classes in the college.	c.) English department run English communication classes in a week for all students.

d.) In the starting of session, IQAC planned for maintaining students progression report.	d.) For the outcomes of this, IQAC keep a large register with indicating various progression details of student in the office. Whenever students come for taking college leaving certificate they have to fill their progress report in the register by themselves and they submit corresponding documents to the office.
e.) In the starting of session, IQAC planned for establishment of counseling cell.	e.) Psychology department runs counseling cell in the college.
f.) In IQAC meeting, members suggested for the formation of Alumni Association of the college as soon as possible.	f.) Alumni association of the college has been established. In a general meeting of Alumnus, they elected their office bearers and formed an executive body to run association in a proper way. Registration of Alumni association is under process.
g.) IQAC, planned for plantation and beautification of the college.	g.) Approx. 200 trees are planted in the campus with the help of NSS and NCC volunteers. Some gardens are being also developed for example Cactus garden, garden of seasonal flowers.
h.) Cleanliness and availability of adequate drinking water.	h.) College accomplished in cleanliness and availability of adequate drinking water in the college campus.
i.) Digitization and E-learning of library	i.) College renewed membership of NLIST programme through INFLIBNET on 15-03-2019 for 2019-20 session. Now, the college can access e-resources (e-book and e-journals) for students as well as for teachers.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	24-Feb-2019
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The Institution has partially Management information system. The college is a constituent unit of Patliputra University, Patna. Patliputra University, Patna was established by bifurcation of earlier Magadh University (M.U.), Bodh Gaya on 18th March, 2018 vide letter/memo no. 15/M171/2016-700 dated 09/04/2018. All the colleges of Patna and Nalanda districts, Bihar (India), fall under the jurisdiction of the Patliputra University, Patna except those attached to the Patna University. Simultaneously, classes of B.A., B.Sc., B.Com., and all vocational courses for Part I, Part II, and Part III of existing students of Magadh University, Bodhgaya also run according to our master routine. From 2018-2019 sessions, the admission for undergraduate programmes (B.Sc., B.A. and B.Com) part-I was started through Online Facilitation Systems for Students (OFSS) portal. Using this portal student applied online for admission in the UG (Honours) courses in Arts, Science, and commerce stream. Furthermore, the admission for vocational courses (BCA, BScIT, BBM and BLIS) was initiated through online application guided by Patliputra University, Patna. In OFSS, system, students applied online and they got their colleges according to their merit list. Whereas, the admission in vocational/professional courses the college allotted on the basis of written examination with followed by counselling. In the Patliputra University, Patna admission, registration and examination everything are online. Now it has become easier to maintain the record of students in data base system for each and every course. But In college the collection of different type of fee are manual. Further, the central library is partially automated. All books are cataloged digitally. The fully automation of library is being added to the facility. Additionally, the administration is partially computerized. The account section is being added to facility completely. The various committees like purchase committee, development committee, vocational committee etc. are also

being to be computerized. Unanimously, members of IQAC passed for the fully digitization and elibrary facilities which are in process. IQAC has already proposed to make everything digital inside the college campus like college leaving certificate, progress report of students, collection of fees etc. In meeting of IQAC we discussed about the MIS which is necessary for each and every college and even University is also serious for the university management system (UMIS).

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is a constituent unit of Patliputra University, Patna since March 2018. From session, 2018-19, for all programmes (General/Vocational) for part-I students college followed academic calendar of the Patliputra University, Patna. Simultaneously, classes of B.A., B.Sc., B.Com., and all vocational courses for Part-I, Part-II, and Part-III of existing students (those student who enrolled before session 2018-19) of Magadh University, Bodhgaya also run according to our master/departmental routine. Courses of studies and syllabus are formulated by the academic council of the University. It is mandatory for all the constituent colleges to follow the academic calendar (for admission, registration, examination, results etc.) of the concerned University. In our college there run 14 courses in general programme and 4 courses in vocational programme. The different courses run as per the prepared Master routine and departmental routine. We have also prepared academic calendar according to the academic calendar of the university. In our college there run many committees which help to student in academic as well as in extracurricular activities. We have well qualified teachers and they are expert in their subject. H.O.D. of the department allot specialized teacher (as per the departmental routine) for the required topics. We have different departments and design the curricula as below:-

- Allotment of different topics of teachers with specialization and self interest in topics.
- Specific Teaching methods for better subject understanding and easy delivery.
- Arrangement of seminar and extra motivational classes.
- Arrangement of co-curricular and extracurricular activities.
- Arrangement of department wise periodical examination for students
- Arrangement of counseling Cell.
- Arrangement of English communication classes.
- Teachers generally use to teach using the black board and chalk but sometimes or as per the requirement they use smart board and projector to represent the things digitally.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
English Communication Classes	18/08/2018	25
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>1. Analysis of feedback of teachers: In all our 14 departments permanent and guest teachers are working. Most of our teachers are well qualified except four teachers all are Ph.D holders. They are involved in research works, research publications in journals, orientation programme, refresher programme, seminar, workshop etc. Most of our new appointed teachers (13) have done their degree from premier institutes (IITS, BHU, JNU, DU etc.) of our country. Our teacher teaches students and takes periodical test (oral and written), also motivate them for their further improvement. Actually due to our motivations students are improving and catalyzing. In science subject, regular practical classes are going on and most of the experiment facilities are available in different</p>

departments. In our science department many equipment chemicals, other materials have been supplied time to time. There is a counselling cell run by department of psychology. English communication classes run by the department of English. SWAYAM and SWAYAMPRAKASH, career counselling programmes are going on in the college. These activities promote our students in the forward direction. Our IQAC organizes meeting with teachers and discussed at different issues for development of the institution. Further they have suggested for improvement of cleanliness of college campus and they have required more no. of class rooms with ICT facilities and toilet rooms for the faculty members. 2. Analysis of feedback of students: Students are our root stakeholder. The feedback of students gives us proper direction and the way in which our institution can move. We feel our weakness from students feedback we try our best to remove our weakness. With the help of periodical test (oral/written) class test of students our teachers guide for better performance. Our IQAC organizes meeting with students and know their feedback. additionally, In the month of May 2019, student satisfactory survey (SSS) of National Institute of Educational Planning and Administration (NIEPA), New Delhi of about 60 students of the college has been performed, details of questionnaire and overall analysis are at the website. 3. Analysis of feedback of Nonteaching staffs: our IQAC members do regular meeting with non teaching staffs and take their suggestion for the improvement of our office and also we suggest them for availability of better facility for all stake holders. After discussion in the meeting, IQAC write to the principal for action taken. 4. Analysis of feedback of Alumni association: IQAC does meeting with Alumni association and alumnus give us feedback manually. After this, IQAC analyse their feedback form and try to resolve with the help of the Principal and the office staffs. 5. Analysis of feedback of Parents: We collect manual feedback form from parents and analyse in the subsequent meeting. 6. Analysis of feedback of Employers: We have taken employer feedback from the principal of the college. He has formed or reconstituted different committees of the college. He has purchased new books, equipment in all science departments etc.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours	1208	1064	1064
BSc	Honours	792	237	237
BCom	Account Honours	605	73	73
BCA	Honours	90	76	76
BBM	Honours	40	24	24
BLibISc	Diploma	40	35	35
BSc	Information Technology Honours	40	7	7
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2018	1516	0	18	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	18	6	2	1	1

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, College have students mentoring system which are given below: 1. Prospectus: College publish prospectus annually. It contains comprehensive detail of the college. The college ensures its commitment and accountability towards the information provided. It gives in detail regarding courses, fee structure, faculty, incharge of other activities (NCC and NSS), office detail and other relevant activities. 2. Department: The respective department helps to student in understanding the topics, and tells about the scope of the relevant courses. Some time teachers do counseling of students personally. Our college run in the rural area here most of the students belongs to the poor background and they are educationally poor also. In this situation teachers motivate them and tell the benefits of education and encourage to move ahead in the field of education. 3. Counseling cell: In our college, there is a counseling cell which runs by department of psychology. This counseling cell helps in student mentoring system. The aim of the cell is to provide support and solutions for different psychosocial problems of the students in order to provide support for their academics. Till now more than 10 students have approached the cell for their problems, out of which many have been tackled successfully while others are on follow up for the same. student face numerous problems such as lack of interest in studies, difficulties in memorizing the things, what is related to exam situation, insomnia, adjustment issues at home, sense of inferiority and other coping issues. Most of the cases have been successfully dealt at the departmental cell level while the other complicated ones are referred to clinical psychologist. By and large there is still lack of awareness among students about the counselling cell due to various reasons. Gradually all the means are applied to make the functioning of the cell a grand success. 4. Career counseling cell: The aim of the cell is to guide the students regarding their academic carrier and development. The cell also tells about the responsibility towards the society. 5. N.S.S. and N.C.C.: These two wings N.S.S. and N.C.C. also promote students in their carrier. Many students those who are doing graduation from our college are also may enroll in NCC/NSS. From our college many students are awarded by type of certificates (A, B, C) as well as medals given by the NCC wing which helps them in finding job and their carrier.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1516	18	0.012

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	18	15	5	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HONOURS	YEAR	10/05/2019	12/08/2019
BSc	HONOURS	YEAR	10/05/2019	12/08/2019
BCom	HONOURS	YEAR	10/05/2019	12/08/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the every IQAC meeting, we discuss on many academic points as like on the student feedback form, formative and summative assessment, remedial classes, English communication classes, counselling cell etc. First, we take feedback from all stake holders regarding their academic (student's regularity, periodic written test, vivavoice, student's movement etc.) and after analysis we evaluate and then for betterment of students initiate reform on continuous Internal Evaluation (CIE). For effective implementation of the CIE we discuss and keep meeting with various stakeholders (teachers, nonteaching, students and parents) time to time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our College is a constituent unit of Patliputra University, Patna and there is an academic calendar of patliputra university for session 2018 2019. College has also prepared academic calendar according to the academic calendar of the University. For the session 2018 2019, we have only student of part-I for general programmes (Arts, Science and commerce) and vocational courses (BCA, BLIS, BScIT, and BBM) of Patliputra university, Patna. Simultaneously, classes of B.A., B.Sc., B.Com., and all vocational courses for Part I, Part II, and Part III of existing students (for earlier session) of Magadh University, Bodhgaya also run according to our master/departmental routine. For the admission, registration and the examination college follow rules and regulations given by the university academic calendar. In the academic calendar of the university, it has already specified the date for publication of sent up list, date of filling of examination form, date of practical exams, date of theory papers exam, date for evaluation of answer book and the date for publication of results for session 2018 2019. However, the internal examinations are also conduct by the different department of the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gjcollegebihta.org/AboutUs.aspx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage
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			examination		
Honours	BA	Honours	443	432	97.5
Honours	BSc	Honours	169	163	96.4
Honours	BCom	Accounts	48	40	83.33
Honours	BCA	Honours	44	44	100
Honours	BSc	Information Technology	1	1	100
Diploma	BLibISc	diploma	40	39	97.5
Honours	BBM	Honours	0	0	0
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://gjcollegebihta.org/TUuploads/16_12_2019_02_22_33.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Data is not available	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Psychology	2	6
National	Political Science	7	2.6
International	Botany	1	1.5
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Data is not Available	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Data is not Available	Data is not Available	Data is not Available	2019	0	Data is not Available	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Data is not Available	Data is not Available	Data is not Available	2019	0	0	Data is not Available
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	5	0	0
Presented papers	1	1	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
NSS Day celebration on 24_09_2018	NSS unit of the college	14	105
Communal Harmony Day from 19_11_2018 to 25_11_2018	NSS unit of the college	14	70
Special camp organized on cleanness and aware programmes from 17_12_2018 to 22_12_2018	NSS unit of the college	14	50
Fire Extinguishing Mock drill on 25_01_2019	NSS unit of the college	14	200
International Yoga Diwas at Rajbhawan, Patna 21_06_2019	Rajbhawan, Patna	2	10
CATC from 20_11_2018 to 30_11_2018	NCC unit of the college	1	36
ATC from 19_11_2018 to 03_12_2018	NCC unit of the college	1	20
ATC from 28_05_2019 to 06_06_2019	NCC unit of the college	1	12
CATC from 17_06_2019 to 26_06_2019	NCC unit of the college	1	27
CATC from 27_07_2019 to 06_08_2019	NCC unit of the college	1	10
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Data is not Available	Data is not Available	Data is not Available	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day 21_06_2019	Rajbhawan, Patna	International Yoga Day	2	10
World Cleanness	NCC and NSS	World Cleanness	2	31

day	unit of the college	day celebration		
World Environment Day	NCC and NSS unit of the college	World Environment Day	2	45
International Yoga Day	NCC unit of the college	International Yoga Day Celebration	1	43
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Data is not Available	0	Data is not Available	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Data is not available	Data is not available	Data is not available	01/07/2018	30/06/2019	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1600000	414552

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
AutoLIB	Partially	1.0.0.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24813	1800512	240	77031	25053	1877543
Reference Books	400	200613	0	0	400	200613

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	45	1	1	0	30	9	6	10	0
Added	0	0	0	0	0	0	0	0	0
Total	45	1	1	0	30	9	6	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
525000	272226	1100000	214021

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Every year, College makes its own budget report for estimated expenditure before the financial year and send to the University. In budget, college mention individually estimated expenditure in different heads for the maintaining physical (Building construction/repairing), academic and support facilities for example laboratory, library, sport complex, computers, classrooms, seminar, student tour, common rooms etc. Simultaneously, the College utilizes the 'UGC' and state Govt. grants for particular specified area and the guidelines provided by them. However, maintenance of equipments and existing infrastructure is done by the internal resources. On the other hand, in the beginning of 2018, 'RUSA' sanctioned grant rupees four Crore for college development and infrastructure, before May 2018 the detailed progress report (DPR) was submitted to RUSA. Therefore, submitted a detailed project report (DPR) for the RUSA grant, Governing body, headed by the principal, relating for new construction, renovation, play ground, and laboratories equipments. In the college, there are many committees involved in making procedures and policies for maintaining and utilizing physical, academic and support facilities. For example, the building committee for maintenance and upkeep of infrastructure. The college development fund is utilized for maintenance and repair of furniture and other electrical instruments. Details of estimated expenditure for budget allocation during 2018_2019 : Building construction Repairing 350000 (in rupees) Computer purchase/Maintenance 650000 (in rupees) Furniture purchase/Maintenance 100000 (in rupees) Science Equipment 100000 (in rupees) Seminar/workshop 25000 (in rupees) Book Purchases 400000 (in rupees) Yearly sports 40000 (in rupees) Common room 25000 (in rupees) Students tour 40000 (in rupees) Details of utilizing Expenditure during 2018_2019 : Building construction Repairing 76736 (in rupees) Computer purchase/Maintenance 93095 (in rupees) Furniture purchase/Maintenance NIL Science Equipment 123500 (in rupees) Seminar/workshop/Advertisement 71695 (in rupees) Book Purchases 77031 (in rupees) Yearly sports 80120 (in rupees) Common room NIL Students tour NIL RO repairing 44190 (in rupees) News paper 5224 (in rupees) Cultural programme 12000 (in rupees)

<http://gjcollegebihta.org/TUploads/Procedures%20and%20policies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Data is not available	0	0
Financial Support from Other Sources			
a) National	Data is not available	0	0
b) International	Data is not available	0	0

No file uploaded.

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	10/04/2019	10	Department of Psychology of the college

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Carrier Counselling cell	24	26	12	12

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	4	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Data is not available	0	0	Data is not available	0	0

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Sc.	Botany	Central University of south Bihar, Gaya	M.Sc. Environmental Science
2018	1	B.Sc.	Physics	College of Commerce, Patliputra University	M.Sc. Physics

2018	1	B.Sc.	Physics	Magadh University, BodhGaya	B.Ed.
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
PPU Inter college Athletic tournament (from 29_09_2018 to 01_10_2018)	University	24
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Data is not available	National	0	0	Data is not available	Data is not available
2019	Data is not available	Internatio nal	0	0	Data is not available	Data is not available
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In 2018, College conducted student union election as per the University rules and regulations. The following students were elected as office bearer: Mr. Sumit Kumar President, Mr. Shubhankar Singh Vice President, Mr. Milan Kumar Secretary, Mr. Satya Prakash Joint secretary, Mr. Om Prakash Treasurer, Mr. Ravi Ranjan University Representative, Mr. Satish Kumar University Representative, Mr. Brijesh Kumar University Representative, To run properly

student union, college has provided an office for them inside the campus. Time to time student union asked for their demands to the college administration regarding the cleanliness of the college campus, availability of dustbins etc. They also asked for the opening of P.G. departments in the college. Furthermore, Miss.Pooja Kumari, B.Sc. II year, Chemistry (Honours) is a member as student representative in our IQAC of the college. In IQAC meeting, Miss Pooja Kumari a member of IQAC of the college asked for improvement of sanitation of girl's wash room and requirement of adequate drinking water for students in the college campus. Unanimously, members of IQAC passed for the requirement of students. IQAC of the college also did meeting with students of the college and passed there requirement unanimously. In our college, students are also involved in extra curriculum activities for example NCC, NSS and sports.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

11

5.4.3 – Alumni contribution during the year (in Rupees) :

14000

5.4.4 – Meetings/activities organized by Alumni Association :

Number of meeting organized by Alumni Association 02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two practices of decentralization and participative management: 1. Departments: In the college there are 14 departments in general courses (B.A., B.Sc, and B.Com.) and 04 courses (BCA, BLIS, BScIT, and BBM) in vocational. For each department there is Head of the department for general courses and separate coordinator for each and every vocational course. The College gives free hand to heads/coordinators of different courses to chalk out their development and academic activities of the departments. Departments are free to make their departmental routine to conduct courses properly. They can arrange their departmental periodic test, practical examination etc. independently. We have well qualified teachers and they are expert in their subject. H.O.D. of the department allot specialized teacher (as per the departmental routine) for the required topics. H.O.D./coordinators interacts regularly with the principal and faculty members through different committees to function independently. H.O.D and coordinators gives requisition to the principal for their needs to run departments smoothly. 2. IQAC secretariat: In the college there is a separate IQAC secretariat. IQAC make agendas regarding development of the college and arrange meeting time to time. In the meeting, Coordinator keeps their agendas one by one in front of the members and passes agendas through the members. Then IQAC gives proceedings to the principal of the college for the action taken. IQAC cooperate in academic as well as administration of the college independently. IQAC keeps meetings with teachers, Alumni, students and non teaching staffs of the college frequently throughout the year. IQAC also interact regularly with the different committees of the college for their

update.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The college is a constituent unit of the Patliputra University, Patna. It works according to the prescribed curriculum provided by the University. Courses of studies and syllabus are formulated by the academic council of the University. It is mandatory for all the constituent colleges to follow the syllabus and academic calendar (for admission, registration, examination, results etc.) of the University. In IQAC meeting, members discussed about the scope of expansion of more courses (UG, PG, and certificate/diploma courses and skill development programs) and unanimously, members suggested to start various courses like National Skills Quality program (NSQF), Bachelor in Vocational course (BVOC) as per the university rules and regulations.</p>
Teaching and Learning	<p>From session, 201819, for all programmes (General/Vocational) for part-I students college followed Syllabus and academic calendar of the Patliputra University, Patna. Simultaneously, classes of B.A., B.Sc., B.Com., and all vocational courses for PartI, PartII, and PartIII of students of Magadh University, Bodhgaya also run according to our master/departmental routine. College follows the syllabus completely as per the rules and regulations of the University. The different courses run as per our prepared Master routine and departmental routine. H.O.D. of the department allot specialised teacher (as per the departmental routine) for the required topics mentioned in the syllabus. Faculties use to teach using the black board and chalk but sometimes or as per the requirement they use smart board and projector to represent the things digitally for better understanding. Besides of conventional methods of teaching faculties use to teach by group discussion, talks, seminars etc. Faculties encourage</p>

	<p>students to see the online lectures through NPTEL/ MOOC programme also.</p>
<p>Examination and Evaluation</p>	<p>The college is a constituent unit of Patliputra University, Patna and it was established by bifurcation of Magadh University (M.U.), Bodh Gaya on 18th March, 2018. For the examination and evaluation college depends on the rules and regulation of the University. In the academic calendar of the University, it has already specified the date for publication of sent up list, date of filling of examination form, date of practical exams, date of theory papers exam, date for evaluation of answer book and the date for publication of results for session 201819. However, the internal examinations are conducted by the different department of the college also.</p>
<p>Research and Development</p>	<p>This college is basically an under graduate level college, there are no much facilities for research. However, some faculty members are involved in research work with the collaboration of P.G. departments of the university or the nearby institutions. They published their research work in the reputed national and international journals. Unanimously, members of IQAC passed to develop research facility in the college campus even at the small cost, enrolling students in Ph.D. with the help of P.G. departments, encourage teachers for attending conferences, seminars and writing at least one minor research projects to the various government research funding agencies. They also suggested collaborate with the nearby institutions /colleges/university.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The central library of the college has rich collection of text books, reference books, eJournals and magazines for students and teachers. It has separate reading rooms for students as well as for teachers. All books have been catalogued digitally through 'Autolib' software and new one is being added. Our college has registered in NLIST programme through INFLIBNET. We have access of eresources (6,000 ejournals and 31,35,000 ebooks) through NLIST programme. For ICT, our college have 4 projectors, one smart boards and have attached audiovideo system. Class</p>

rooms with ICT facilities are common for all departments. Further, unanimously members of IQAC passed to purchase a 'Kyan' instrument to improve more ICT facilities in the college. For the physical infrastructure, college have ~17.35 acre existing land with including 10 class rooms, 10 laboratories, 01 seminar hall, 45 computers and WiFi campus. Further, we are waiting for the RUSA grant in which a detailed project report (DPR) has been submitted in 2018, where involved for new construction, renovation, and lab. equipment etc.

Human Resource Management

Human resource Management is the important part of the institution. It states the success of an organization. The college management encourages and motivates staffs to deliver their best and endeavour for optimum use of human recourses including friendly work culture, transparent environment at all level of functioning, quality improvement of the available nonteaching human resources through inspiration and training workshop are some of the highlight of our human resource management.

Industry Interaction / Collaboration

This college is basically an under graduate level college. For further improvement of students and teachers in the higher education and for the on campus selection (in vocational courses), college is moving forward through the different committees for example carrier counseling cell and placement cell. Additionally, in the IQAC meeting, members also suggested for the collaboration with the nearby institutions (IIT Patna)/colleges (A.N. College, Patna and College of commerce Arts and Science, patna)/university.

Admission of Students

From the session 201819, the admission is initiated through Online Facilitation System for Students (OFSS) portal for undergraduate (UG) courses students. Using this portal student registered online first and after this OFSS allotted college as per their merit list. Simultaneously, admission in vocational courses (BCA, BScIT, BBM and B.LIS), is guided by Patliputra University, Patna. The no. of seats in each and every department has been fixed by the higher education. The college follow the academic calendar of

the university for the date of admission, examination and results. The college have also prepared its own academic calendar according to the academic calendar of the university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>In our college, there are different committees for planning and development of the college such as, Development committee, Purchase committee, Building committee etc. The name of core committees of planning and development of the college are given at our institutional website. Policies pertaining to the plans for continuation of existing quality and further improvement in quality are formulated and finalized by the Principal with input from different statutory and nonstatutory committees. For example, in case of planning a building, estimate is prepared by the University engineer, approved by the University. Tender of the work is advertised at the notice board, newspaper and institutional website.</p>
<p>Administration</p>	<p>The college has different administration post such as, Principal, Bursar, coordinators and officers. Names of the administration are already given at the institutional website. Administration consciously tries to percolate its vision and mission to a wider cross section of society through its prospectus, introductory classes, posters and website etc. For example, the officers of N.S.S., N.C.C. and the Nodal give their advertisement through posters and website. The NAAC and IQAC coordinators passed different agendas through all members regarding the college development and publish its minutes to the college website simultaneously they give minutes to the principal for action taken also.</p>
<p>Finance and Accounts</p>	<p>The college have partially management information system. There are different types of bank accounts for different purposes and which are handled by the joined signature of the principal and the Bursar of the college as per the direction of the university. Annual audit of accounts is done by the competent chartered accountant and state approved auditors regularly. The</p>

college makes its own budget report for estimated expenditure before the financial year and sends it to the University. In budget, college mention individually estimated expenditure in different heads for the maintaining physical (Building construction/repairing), academic and support facilities for example laboratory, library, sport complex, computers, classrooms, seminar, student tour, common rooms etc.

Student Admission and Support

For the admission, the college follows the rules and regulations of the University. From session 201819, Student admission in the UG course either for general programmes (B.A./BSc./B.Com) or for the vocational (BCA, BLIS, BScIT and BBM) was online completely. In the session 201819, the admission of students was initiated through Online Facilitation System for Students (OFSS) portal for undergraduate (UG) courses students. Using this portal, student registered online first and after this, OFSS allotted college as per their merit list. Simultaneously, admission in vocational courses (BCA, BScIT, BBM and B.LIS), was guided by the Patliputra University, Patna. The no. of seats in each and every department has been fixed by the department of higher education. The college doesn't take admission fee for the girl's students in the general courses as per the direction of the university and the Bihar Government. The college follows the academic calendar of the university for the date of admission, examination and results and the college have also prepared its own academic calendar according to the academic calendar of the university which is given to the college website. For the student support college provide various things such as availability of N.C.C., N.SS. student's union office, canteen, different play ground (Cricket, Football, Basketball etc.), availability of adequate drinking water, separate washrooms for boys and girls, common boys/girls room, availability of indoor games in their common rooms, reading room, WiFi campus, well established laboratory in different departments, Counselling cells, English communication classes,

Etc. There are ramp for disabled students. The college provides scholarship as per the direction of the university and the Government. In the college campus, college have a Girl's hostel. Furthermore, in the IQAC of the college a student representative is also there. Overall, the facilities of student supports are available at the college website.

Examination

The college is a constituent unit of Patliputra University, Patna and it was established by bifurcation of Magadh University (M.U.), Bodh Gaya on 18th March, 2018. For the examination college follows the academic calendar of the university. In the academic calendar which is at the University website, it has already mentioned the date for publication of sent up list, date of filling of examination form, date of practical exams, date of theory papers exam, date for evaluation of answer book and the date for publication of results for session 201819. However, the internal examinations are conducted by the different department of the college also. The college has also prepared academic calendar according to the academic calendar of the university. Simultaneously, examination of B.A., B.Sc., B.Com, and all vocational courses for PartI, PartII, and PartIII of students of Magadh University (those students who enrolled before session 201819), Bodhgaya also conducts according to the rules and regulation of the academic calendar of Magadh University, Bodhgaya. The University mentioned date of examination at their websites.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Data is not available	Data is not available	Data is not available	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Data is not available	Data is not available	01/07/2018	30/06/2019	0	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	3	22/01/2019	18/02/2019	28
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
18	8	22	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance, Employee Welfare funds, Teacher's association fund	Group Insurance, Employee welfare funds, NonTeaching association fund.	Free admission for girls, SC, and ST students as per the direction of the university and Bihar Government, Scholarship support from Government, Mukhymantri kanya uthan yogna, National scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal and external financial audits regularly. Annual internal/external audit of accounts is done by competent chartered accountant, and state approved Auditors. Time to time state government auditors also do the auditing work as the external auditor. For the session 201819 the last audit was done by a competent chartered accountant in the month of September 2019 and no objection was raised.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Data is not available	0	Data is not available

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Patliputra University, Patna	Yes	Principal and IQAC
Administrative	Yes	Patliputra University, Patna	Yes	Principal and IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Data is not available

6.5.3 – Development programmes for support staff (at least three)

Data is not available

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Organized meetings with IQAC members and different stakeholders on detail report of peer team. 2. Focused on the weakness and challenges of the college given by peer team. 3. Establishment of Alumni Association 4. Establishment of Counselling Cell 5. Establishment of English communication classes.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	organizing internal seminar	25/02/2019	02/04/2019	02/04/2019	66
2019	Meeting with teachers regarding to fill feedback of students Satisfaction Survey (SSS) questionnaires of National Institute of	22/04/2019	01/05/2019	31/05/2019	60

	Educational planning and administration (NIEPA). Additionally, we also discussed regarding teaching learning process				
2019	Establishment of Counselling cell	07/05/2018	10/04/2019	10/04/2019	10
2019	Establishment of Alumni Association of the college	07/05/2018	15/07/2019	15/07/2019	19
2018	Establishment of English Communication Classes	07/05/2018	18/08/2018	18/08/2018	25
2018	Plantation of approx 200 trees inside the college campus and parks are being developed with collaboration of NSS unit of the college	07/05/2018	01/09/2018	30/09/2018	20
2019	Science Symposium_National Science Day Celebration	25/09/2018	28/02/2019	28/02/2019	61
2019	Encourage students in participation of students in Vigyan Utsav2019, organized by Patna women's college	25/09/2018	15/03/2019	16/03/2019	15
2019	Renewal of membership	07/05/2018	15/03/2019	15/03/2019	56

under NLIST programme through for 2019_20

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Athletics (18 events) at the college level	06/09/2018	07/09/2018	90	180
PPU Inter college Athletic tournaments at university level	29/09/2018	01/10/2018	6	18
N.S.S. Day Celebration in the college	24/09/2018	24/09/2018	60	45
Communal Harmony Day Celebration	19/11/2018	25/11/2018	29	41
Special Camp organised focus on cleanness campus and awareness programme on pollution	17/12/2018	22/12/2018	30	20
Fire Extinguishing Mock Drill	25/01/2019	25/01/2019	125	75
World Cleanness day by NCC of the college	15/09/2018	15/09/2018	10	21
International Yoga Day by NCC	21/06/2019	21/06/2019	15	28

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Plantation of trees on the large scale inside the college campus time to time.
- Use of solar energy street light.
- Use of Solar energy for WiFi internet facility.
- Use of LED bulb inside the campus.
- Cleanness programs conducted by NSS and NCC time to time.
- Maintenance of garden and various play grounds by NSS incharge, and sport incharge respectively.
- Encourage to students and teachers for save electricity, save papers, save waters, use of

dust beans etc. • Environmental awareness program run by NSS unit of the college. • "Vermi Compost" uses to prepare inside the college campus and use it as organic fertilizers. • Use of water harvesting inside the campus • Celebration of international yoga day and arranging of Yoga Shivir inside the campus. • Water analysis of different villages around the college done by the department of chemistry.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Data is not available	01/07/2018	30/06/2019	0

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college is located in a sprawling green campus of 17.35 acre. Most of the land are empty and have opportunities for enhancing the ecofriendly campus. The following initiative taken by the institution to make the campus ecofriendly are: • Plantation of trees on the large scale inside the college campus time to time. • Use of solar energy street light. • Use of Solar energy for WiFi internet facility. • Use of LED bulb inside the campus. • Cleanness programs conducted by NSS and NCC time to time. • Maintenance of garden and various play grounds by NSS incharge, and sport incharge respectively. • Encourage to students and teachers for save electricity, save papers, save waters, use of dust beans etc. • Environmental awareness program (single use of plastics awareness) runs by NSS unit of the college. • "Vermi_Compost" uses to prepare inside the college campus and use it as organic fertilizers. • Use of water harvesting inside the campus. • Celebration of international yoga day and arranging of Yoga Shivir inside the campus. • Water analysis of different villages around the college done by the department of chemistry.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Best practices: Environmental Consciousness and Sustainability: College is located in a sprawling green campus of 17.35 acre. Most of the land are empty and have opportunities for enhancing the Environmental Consciousness and Sustainability. The following works has been done in the campus which helps in the Environmental Consciousness and Sustainability: • Plantation of trees on

the large scale inside the college campus time to time. • Use of solar energy street light. • Use of Solar energy for WiFi internet facility. • Use of LED bulb inside the campus. • Cleanness programs conducted by NSS and NCC time to time. • Maintenance of garden and various play grounds by NSS incharge, and sport incharge respectively. • Encourage to students and teachers for save electricity, save papers, save waters, use of dust beans etc. • Environmental awareness program (single use of plastics awareness) runs by NSS unit of the college. • "VermiCompost" uses to prepare inside the college campus and use it as organic fertilizers. • Use of water harvesting inside the campus • Celebration of international yoga day and arranging of Yoga shivir inside the campus. • Water analysis of different villages around the college done by the department of chemistry. • Availability of different Sports ground, large cricket ground, football ground, basket ball ground etc. • Local People use college campus for running, walking, and play ground for sports every day. 2. Best practices: Gender Equity: Since, this college is a coeducational and every year large numbers of girl's student take admission in different courses in the college. The college provides free admission ship to all girls, SC and ST students as per the direction of the university and the Bihar Government. College also helps girl students to get different type to scholarship (National Scholarship, Mukhymantri Kanya Uthan Yogna) provided by the Government. The college has a large girl's hostel, and separate common room for girls and boys. Sports incharge provides indoor games in common rooms. There are 6 permanent women faculties out of 18 in the college. All women faculties are part of important committees (such as IQAC, Gender cell, anti ragging committee etc.) and administration (Bursar, Libraryincharge, Incharge of SWAYAM and SWAYAM PRABHA, counseling cell etc). A gender sensitization programmes are also seen in the lectures, sports competition, and programs conducted by the NCC and NSS units of this college. Girl students participate with full enthusiasm in each and every unit (academic as well as extracurricular activities) of the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gjcollegebihta.org/TUUploads/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. The performance of the institution in one area distinctive to its vision: Since, this college is a coeducational and situated in the rural area. There run 14 departments through honours programmes (B.A./B.Sc. and B.Com) and 4 vocational courses (BCA, BLIS, BBM and BScIT). Every year large number of rural students (Girls and Boys) takes admission in different courses of the college. The college provides free admission ship to all girls, SC and ST students as per the direction of the University and the Bihar Government. College also helps girl students to get different type to scholarship (National Scholarship, Mukhymantri Kanya Uthan Yogna scholarship) provided by the Government. A gender sensitization programmes are also seen in the different programmes such as lectures/seminars, sports competition, NCC and NSS units of this college. Students participate with full enthusiasm in each and every unit (academic as well as extracurricular activities) of the college. Additionally, local people also use college campus for running, walking, and play grounds for sports every day for their development. Therefore, we can say the college provides quality education and opportunities for intellectual and emotional growth through different programmes which are relevant and responsive to the needs of the rural and educationally backward society of this region of the state. 2. The performance of the institution in one area distinctive to its priority: College gives priority to promote education for poor students and girls students of

rural background. The rural background students can't effort their education in the urban colleges. Our college provides academic as well as to encourage them to participate in extracurricular activities (NSS, NCC and sports) also. 3. The performance of the institution in one area distinctive to its thrust: It is our fortunate that college has well qualified faculty members in different departments. They have taken their degrees from the premier institutes from different part of the country. Therefore, students from rural background are very much benefited from our faculty members. This is our thrust area which makes us distinctive in performance of the institution.

Provide the weblink of the institution

<http://gjclegebihta.org/TUuploads/Institutional%20distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

Future Plans of action for next academic year: 1. Encourage to write minor research project 2. Collaboration with nearby institutions with respect to research work 3. Annual college magazine 4. Awareness programmes based on the intellectual property rights 5. Digitization and e_learning of library 6. Work on ICT facilities 7.Regarding facilities of differently Abled students. 8. Regarding availability of more facilities of Indoor games. 9. Regarding more improvement in student progression report. 10. Plantation and beautification of the college.