# **Annual Quality Assurance Report (AQAR)**

TRACK ID: BRCOGN26678

SRI GADADHAR ACHARYA JANTA
COLLEGE,

RAMBAGH, BIHTA (PATNA)

2017-2018

### The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

#### Part – A

#### I. Details of the Institution

	•				
1.1 Name of the Institution	SRI GADADHAR ACHARYA JANTA COLLEGE				
1.2 Address Line 1	RAMBAGH				
Address Line 2	BIHTA (PATNA)				
City/Town	ВІНТА				
State	BIHAR				
Pin Code	801103				
Institution e-mail address	gjcollegebihta@gmail.com				
Contact Nos.	+91-7667237413				
Name of the Head of the Institutio	n: Prof. (Dr.) KAMAL DEO SHARMA				
Tel. No. with STD Code:	-				
Mobile:	+91-7667237413				

Dr. SHASHI KUMAR Name of the IQAC Co-ordinator: Mobile: +91-7488027461 shashi1346@gmail.com IQAC e-mail address: 1.3 NAAC Track ID (For ex. MHCOGN 18879) BRCOGN26678 1.4 NAAC Executive Committee No. & Date: EC(SC)/28/A&A 25.1, Dated 30-10-2017 (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate) http://gjcollegebihta.org/ 1.5 Website address: http://gjcollegebihta.org/Downloads/ Web-link of the AQAR: AQAR\_2017\_18.pdf For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc 1.6 Accreditation Details

Sl. No. Cycle		Grade	CGPA	Year of	Validity
S1. NO.	Cycle	Grade	COFA	Accreditation	Period
1	1st Cycle	С	1.87	2017	2022
2	2 <sup>nd</sup> Cycle	-	-	-	-
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY 03-07-2012

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011) i. AQAR 2017-18 submitted to NAAC on 20/12/2018 (DD/MM/YYYY)4 ii. AQAR\_ (DD/MM/YYYY) iii. AQAR\_ (DD/MM/YYYY) iv. AQAR\_ (DD/MM/YYYY)1.10 Institutional Status Deemed Private University State Central Affiliated College Yes Constituent College Yes No Autonomous college of UGC Yes Regulatory Agency approved Institution Yes No (eg. AICTE, BCI, MCI, PCI, NCI) Men Women Type of Institution Co-education Urban Rural Tribal UGC 2(f) UGC 12B **Financial Status** Grant-in-aid Grant-in-aid + Self Financing **Totally Self-financing** 1.11 Type of Faculty/Programme Science Commerce PEI (Phys Edu) Arts TEI (Edu) Engineering Health Science Management .04 Vocational courses: BCA, BBM, BSc.(IT), Others (Specify) Bachelor in Library Science (Diploma) Patliputra University, Patna 1.12 Name of the Affiliating University (for the Colleges)

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (Specify)	-
UGC-COP Programmes  2. IQAC Composition and Activit	-		
2. IQAC Composition and Activit			
2.1 No. of Teachers	06		
2.2 No. of Administrative/Technical staff	01		
2.3 No. of students	-		
2.4 No. of Management representatives	02		
2.5 No. of Alumni	01		
2. 6 No. of any other stakeholder and community representatives	-		
2.7 No. of Employers/ Industrialists	-		
2.8 No. of other External Experts	02		
2.9 Total No. of members	12		
2.10 No. of IQAC meetings held	02 (07-05-2018, 2	25-09-2018)	

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

2.11 No. of meetings with various stakeholders: No Faculty -					
Non-Teaching Staff Students - Alumni - Others -					
2.12 Has IQAC received any funding from UGC during the year? Yes No					
If yes, mention the amount  2.13 Seminars and Conferences (only quality related)					
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC					
Total Nos. 08 International - National - State - Institution Level 08					
(ii) Themes  From various fields (Physics, Environment, Yoga, National Science Day, Hindi Diwas, etc.)					
2.14 Significant Activities and contributions made by IQAC					
Involved in curriculum development, teaching –learning process, recruitment of guest					
teachers/ administrative staffs, and to encourage the research-development activities in the college.					
2. Conducts institutional seminars by inside and outside resource persons every month					
3. Involved in to become a member of N-LIST programme through INFLIBNET					
4. Involved in conducting college student union election					
5. Concerned in student union office inside the campus					
6. Involved in to run the English communication classes					
7. Involved in plantation of trees (approx. 200) inside the campus					
8. Trying to develop eco friendly environment inside the campus (use of solar energy, parks are being developed, awareness programme etc.)					
9. Involved in "water testing" for different villages situated around the college and accordingly awareness is done simultaneously.					
10. In cleanness program conducted by NCC and NSS.					
11. To promote the use Vermi-compost as organic fertilizers inside the campus.					

# 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1.Academic:	1.Academic:
In the first IQAC meeting, we	On the basis of plan of actions taken
discussed on many academic	regarding shortage of faculties in many
points as like on the student	departments, engaged guest faculties in
feedback form, formative and	various departments as Hindi,
summative assessment, remedial	Commerce, Sociology and History as
classes, English communication	well in vocational courses also.
classes, and shortage of faculty	Collected Feedback form of students
members in various departments.	from all stake holders (academic, library
	and administration) by each and every
	departments for 2017-18 session. English
	communication has been started.
2. Infrastructure and college	2. Infrastructure and college
development:	development: In the beginning of 2018,
	RUSA issued grants for infrastructure and
	college development and before the
	summer vacation the detailed progress
	report (DPR) was submitted to RUSA.
3. Digitization and E-learning of	3. Digitization and E-learning of
library:	library: The college has been registered
	in N-List programme through INFLIBNET
	on 25-05-2018. Now, the college can
	access e-resources (31, 35,000+
	e-books and 6000+ e-journals).
	, ,

<sup>\*</sup> Attach the Academic Calendar of the year as Annexure.

2.15 Wheth	er the AQAR was p	ly Yes	No v	
	Management	Syndicate	Any other bo	ody
I	Provide the details	of the action taken		
	NIL			

### Part – B

### Criterion - I

# I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	14	-	03(BCA, BSc-IT, BBM)	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	01 (B.LIS.)	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	14	-	04	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Cu	ırriculu			re/Elective	•	n / Ope	en optior	ns			
(ii) Pattern of programme	es:										
			Patter	n	Numbe	er of pro	ogramm	es			
			Semest	ter	N.A.						
			Trimest	ter	N.A.						
			Annua	al	14+4=	-18					
1.3 Feedback from stakeholders* Alumni Parents Employers Students V  (On all aspects)  Mode of feedback: Online Manual V Co-operating schools (for PEI)  *Please provide an analysis of the feedback in the Annexure  1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.  NO  1.5 Any new Department/Centre introduced during the year. If yes, give details.  NO  Criterion – II  2. Teaching, Learning and Evaluation											
2.1 Total No. of	Total	1	Asst. Pro	ofessors	Assoc	ciate Pr	ofessors	Pro	fessors	Othe	rs
permanent faculty	16	(	)9		05			02		-	
2.2 No. of permanent faculty	y with l	Ph.D.	1	L4							
2.3 No. of Faculty Positions Recruited (R) and Vacant (V		Asst.	essors	Associa Profess		Profes	sors	Others		Total	
during the year		R	V	R	V	R	V	R	V	R	V
		08	28		-	-	-	-	-	08	28
2.4 No. of Guest and Visitin	ıg facul	lty and	d Tempo	orary facu	ılty	6	02		0		

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	02	-
Presented papers	-	03	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

All the departments encourage students to read standard text books only and maximum use of library in the college, use of practical classes, online e-lectures (like NPTEL), online registration in different courses(MOOC), and maximum use and download of e-book and e-journal through N-LIST programme (INFLIBNET) for effective and comprehensive learning. Chemistry department runs water testing of nearby villages using students and aware about the harm or impurities present in the water. English department runs communication classes which helps to student to compete them globally. The institution conducts at least one seminar by the inside and outside resource person every month.

2.7	Total No. of actual teaching days
	during this academic year

223	
223	

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the rules & regulation of Patliputra University, Patna

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop



2.10 Average percentage of attendance of students

77

# 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students	Division						
Trogramme	appeared	Distinction %	I %	II %	III %	Pass %		
B.Sc. part III (2017)	Science-96	-	Science- 11.46	Science- 44.79	N.A.	Science- 56.25		
B.A. part III (2017)	Arts-348	-	Arts- 14.08	Arts- 70.69	N.A.	Arts- 84.77		
B.Com. part III (2017)	Commerse-26	-	Commer ce-34.62	Commer ce-61.53	N.A.	Commer ce-96.15		

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

In all the IQAC meeting, members always discussed about the academic progression of students like, attendance, course completion on time, library enrichment, parents teachers meeting, analysis of feedback form submitted by students, remedial classes of weaker students, formative and assessment test quarterly, counselling of students, laboratory enrichment, etc. IQAC always promotes students to use of college Wi-Fi in regarding download of e-books /e-journals, and to see the online courses/online lectures (NPTEL). IQAC has recommended student union room separately inside the campus. IQAC conducts seminar (academic as well as intellectual seminar) every month in various fields and also promotes NSS and NCC officer to conduct camp to support students academically, and physically simultaneously.

### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	04
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	26	09	0	0
Technical Staff	03	01	0	01

#### **Criterion - III**

### 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

In the first IQAC meeting, all the faculty members were ready to prepare at least one minor project as well as ready to collaborate with the nearby institutions/colleges/university. Further, in the second meeting also member of IQAC suggested to develop research facility even at the small cost, enrolling students in Ph.D. with the help of P.G. departments, encourage teachers for attending conferences, seminars and writing research projects to the various government research funding agencies. They also suggested to prepare an activity calendar for each year. Further, they suggested for the procurement of funds from different channels like selling vermi-compost, from alumni association and donation in the form of cash or kind from the people of neighbouring area.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	-	-
Non-Peer Review Journals	03	-	-
e-Journals	-	01	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:							
Range	2-4	Average	3	h-index	Nos. in SCOPUS		

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	_	-	-	-
Total	_	-	-	_

3.7 No. of books published 01	i) With ISBN	978-93- N No. 85792-	Ch	apters in	Edited Book	S	
ii) W	ithout ISBN No	о.					
3.8 No. of University Department	s receiving fund	ds from					
UGC- DPE	SAP _	CAS _		ST-FIST ST Scher	me/funds -		
3.9 For colleges Autonomous INSPI		CPE _ CE _		3T Star S	scheme (specify)		
3.10 Revenue generated through o	consultancy	-					
3.11 No. of conferences	Level	International	National	State	University	College	
	Number	-	-	-	-	09	
organized by the Institution	Sponsoring agencies	-	-	1	-	College	
3.12 No. of faculty served as experts, chairpersons or resource persons							
3.13 No. of collaborations  International _ National _ Any other _							
3.14 No. of linkages created durin	g this year	-					

3.15 Total budget for rese	arch for curren	nt year i	n lakhs:					
From Funding agency	-	From	n Managemen	t of Ur	niversity/C	College	-	
Total	-	_ ]						
		J						
3.16 No. of patents receiv	ved this vear			1				
3.10 No. of patents receiv	red tills year		e of Patent	Appl	ied	Numb	ber	
		Nation	al	Gran				
		Interna	ntional	Appl		-		
		Interna	uionai	Gran		_		
		Comm	ercialised	Appl		_		
				Gran	ted			
Total Internation	nal National	State	University	Dist	College	]		
Total Internation	iai Nationai	State	University	Dist	College			
		-	-	-	-	]		
and students registered 3.19 No. of Ph.D. awarded 3.20 No. of Research scho	d by faculty fro			wly en	0 rolled + ex	xisting o	nes)	
JRF -	SRF	-	Project Fe			Any other		_
3.21 No. of students Partic	cipated in NSS	events:	:					
			Universit	y level	02	State le	evel	_
			National	level	-	Interna	tional level	-
3.22 No. of students partic	cipated in NCC	events	::					
			Universi	ty leve	1	State le	evel	_
			National	level	_	Interna	ational leve	1 -

3.23 No	o. of Awards won in NSS:
	University level _ State level _
	National level International level
3.24 No	o. of Awards won in NCC:
	University level State level
	National level International level -
3.25 No	O. of Extension activities organized  University forum - College forum -  NCC 13 NSS 03 Any other
3.26 M Respon	ajor Activities during the year in the sphere of extension activities and Institutional Social asibility
•	NSS conducted a weekly camp along with the awareness programme from 11-12-2017 to 18-12 2017.
•	NCC conducted cleanness programme inside and outside the campus.
•	Plantation of trees (approx.200) this year inside the campus.
•	People from Bihta use college campus and different playground (including stadium) for their walking, running, and playing cricket and basketball every day.
•	Chemistry department runs water testing programme for the nearby villages and aware for the presence of impurities.
•	A seminar on "National Communal Harmony" has been conducted by NSS.
•	Trying to develop eco friendly environment inside the campus (use of solar energy, parks are being developed).

#### Criterion - IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of	Total
			Fund	
Campus area	17.35	-		17.35
	ACRE			ACRE
Class rooms	10	-		10
Laboratories	10	_		10
Bustines	10			10
Seminar Halls	01	-		01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

#### 4.2 Computerization of administration and library

The college library has rich collection of books, reference books, journals and magazines for the students and faculty. The library has separate reading rooms. The fully automation of library is being added to the facility. All books have been catalogued digitally. Members of IQAC suggested for the fully digitization and e-learning in library which is in under process. The administration is partially computerized. The account section is being added to this facility completely. The various administrative committee like purchase committee, development committee etc. are also being to be computerized.

#### 4.3 Library services:

	Existing		Newly added (2018)		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24366	-	260	89,683	24626	-
Reference Books	400	-	-	-	400	-
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	6000+	-	-	-	-	-
	through					
	N-LIST					
Digital Database	-	-	-	-	-	-
CD & Video	-	- 1	-	-	1	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	45	02 (BCA, BSc-IT)	Wi-Fi (Bihar Seven Nishay Yogna) (10MBPS)	-	30	09	06	-
Added	-							
Total	45	02			30	09	06	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

IQAC committee has suggested to forward two teachers to INFLIBNET centre, Gandhinagar (GUJARAT) for library training program.

4.6 Amount spent on maintenance in lakhs:

i) ICT 4,19,969

ii) Campus Infrastructure and facilities

16,13,800

iii) Equipments

1,47,755

iv) Others

10,06256

Total:

31,87,780

#### Criterion - V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC provides all type of support to all the students in their student support services like high quality education, best library facility, wi-fi facility, toilet rooms, girls common room, and drinking water facility. IQAC also encourage NSS officer and NCC officer to conduct student intellectual programme time to time. College has been already provided a student union room separately inside the campus for their enrichment and development of each student. The college provides separate play ground for various outdoor games like cricket, basketball, running space, and one stadium inside the campus which helps in development of students physically as well as mentally. In IQAC meeting it has discussed over the establishment of indoor games and a good gym inside

5.2 Efforts made by the institution for tracking the progression

The IQAC committee has been suggested to give an additional progression form to each and every student during distribution of final year marks sheet or college leaving certificate. Members of IQAC also suggested for the registration of alumni association as soon as possible.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2272	N.A.	04	-

(b) No. of students outside the state

0

(c) No. of international students

0

Men

No	%	
1478	65.05	

Women

No	%		
794	34.95		

Last Year				This Year							
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST		Physically Challenged	Total
711	293	04	1298	-	2306	750	285	11	1226	-	2272

#### 5.7 Details of campus placement

No. of students benefitted

individually using counselling.

Demand ratio 0.87:1

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Deta	ails of	gender	sensitization	programmes
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Since, this college is co-educational and every year large numbers of girls student take admission in different courses in the college. The college has a girl's hostel, common girl's room and constituted a sexual harassment cell, anti-ragging cell. Women faculty members are part of all important committee and administration.

A gender sensitization program is seen generally in the lectures, sports competition, and programs conducted by the NCC and NSS units of this college.

#### 5.9 Students Activities

5.9.1 N	o. of students participated	l in Sports	, Games and other	er events		
	State/ University level	24	National level	08	International level	
	No. of students particip	oated in cu	ıltural events			
	State/ University level		National level		International level	
5.9.2	No. of medals /awards	won by stu	udents in Sports,	Games and	d other events	
Sports	: State/ University level	12	National level		International level	
Cultur	al: State/ University level		National level		International level	

### 5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	-	-
Financial support from government	(a) 40 (Mukhyamantri Kanya Uthan yogna- 2017), 25000 each students (b) NSP scholarship- 2017-18 SC-07+ST-07-OBC- 18	(a) Rs.1000000 (Mukhyamantri Kanya Uthan yogna-2017), 25000 each students (b) 1 <sup>st</sup> Division- 15000, 2 <sup>nd</sup> Divison-10,000
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11	Student organised / initiative	s				
Fairs	: State/ University level	-	National level	-	International level	-
Exhib	ition: State/ University level	-	National level	-	International level	-
5.12 No. of social initiatives undertaken by the students						
5.13 Major grievances of students (if any) redressed: Regarding correction in Marks Sheets						

#### Criterion - VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

Vision: To recognize the true potential of rural & weaker section of the society where every student is provided with an opportunity for their proper Eco-balance sustainable development.

Mission: To pursue academic excellence and personality development of teenage boys and girls of rural & weaker section of the society and motivate them for Human hood and as citizens of the world.

#### 6.2 Does the Institution has a management Information System

No, however, in the IQAC meeting it was found that MIS is necessary for the each and every college/institution and university is working on UMIS (University Management Information System) seriously on it and will be adopting in future.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

The College is a constituent unit of Patliputra University. It works according to the prescribed curriculum provided by the university. For this session (2017-18), the College has obtained student's feedback form from the students for all the stake holders and action-taken is in process. In IQAC meeting on 25-09-2018, scope of expansion of more courses (UG, PG, and certificate/diploma courses and skill development programs) has been also discussed and members suggested to start various courses like National Skills Quality program (NSQF), Bachelor in Vocational course (B-VOC).

#### 6.3.2 Teaching and Learning

Teaching and learning is an important section of the IQAC. In the IQAC meeting we discussed on many important points like the poor students-teacher ratio, formative and summative assessment of students, information of students's progression, teaching learning process etc.

We are happy to inform that in the 2017-18 sessions, eight high qualified new permanent teachers have been engaged by the university in this college. Additionally, the college has also appointed part time teachers in different departments. In the IQAC meeting it has been decided to do formative and summative assessment of students' quarterly, remedial classes for the weaker students and the collection of student's progression by all the departments. IQAC also encourage students to download e-books /e-journals, online courses/online lectures (NPTEL) etc. IQAC also conducts seminar (academic as well as intellectual seminar) every month in the various fields. Furthermore, English department runs communication classes in the campus.

#### 6.3.3 Examination and Evaluation

This College is a constituent unit of Patliputra University, Patna and for the examination and evaluation; it depends on the rules and regulation of the University.

#### 6.3.4 Research and Development

Members of IQAC suggested to develop research facility even at the small cost, enrolling students in Ph.D. with the help of P.G. departments, encourage teachers for attending conferences, seminars and writing at least one minor research projects to the various government research funding agencies. They also suggested to prepare an activity calendar for each year and to collaborate with the nearby institutions/colleges/university.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The college library has rich collection of books, reference books, journals and magazines for the students and faculty. The library has separate reading rooms. The fully automation of library is being added to the facility. All books have been catalogued digitally. Members of IQAC suggested for the fully digitalization of library facilities and form a committee of some senior teachers to accomplish it. Furthermore, it was suggested to appoint a computer operator in library. Now, our library became member of N-LIST program through INFLIBNET.

For ICT, the Members of IQAC Suggested to use of 'K-Yan' instrument in E-learning process, use of NPTEL lectures, e-PG Pathshala, enrolment in online courses for effective and comprehensive learning.

Further, for RUSA grant a detailed project report (DPR) has been submitted on 25-05-2018, involving for new construction, renovation, and lab equipment etc.

6.3.6	Human	Resource	Management

NIL			

#### 6.3.7 Faculty and Staff recruitment

In the 2017-18 sessions, eight high qualified new permanent teachers have been appointed by the university in the different departments of college. Additionally, the college has also appointed part time teachers, temporary teachers and technical staffs in departments and office.

Hence the college is dependent on the University for the appointment of permanent teachers only college can recruits temporary and part time teachers only for vocational courses as well for some departments.

6.3.8	Industry	Interaction /	Collaboration

IQAC committee suggested for the collaboration with the nearby institutions/colleges/university.

#### 6.3.9 Admission of Students

Now, from this year online admission is initiated for undergraduate (UG) students through Online Facilitation System for Students (OFSS) portal. Using this portal students apply online for admission in UG (Honours) in Arts, Science, Commerce streams. Admission in vocational courses (BCA, BSc-IT,BBM and B.LIS), is guided by Patliputra University, Patna. The no. of seats in each and every department has been fixed by the higher education.

6.4 Welfare schemes for

Teaching	Group Insurance,
	Employee welfare
	funds, Teacher's
	association fund
Non teaching	Group Insurance,
	Employee welfare
	funds, Non-Teaching
	association fund
Students	Financial/Scholarship
	supports from
	Government:
	Mukhyamantri
	Kanya Uthan yogna,
	NSP Scholarship,

6.5 Total corpus fund generated	-				
		-			
6.6 Whether annual financial audit ha	as been done	Ves	l√ l	No	

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	Ex	ternal	Internal			
	Yes/No	Agency	Yes/No	Authority		
Academic	Yes	Patliputra University, Patna	Yes	Principal & IQAC		
Administrative	Yes	Patliputra University, Patna	Yes	Principal & IQAC		

6.8 Does	the University/ Autonomous College declar	res results within 3	0 days?
	For UG Programmes	Yes No	V
	For PG Programmes	Yes _ No	-
6.9 What	efforts are made by the University/ Autono	mous College for l	Examination Reforms?
U	nis constituent college comes under niversity, Patna. The college is not author camination reforms.	,	
6.10 Wha	at efforts are made by the University to pror	note autonomy in t	he affiliated/constituent colleges?
	This constituent College follows the rulatliputra University, Patna.	es and regulation	ns of
6.11 Activ	vities and support from the Alumni Associa	ation	

In IQAC meeting, we discussed on Alumni association and members has suggested for the registration of Alumni association as soon as possible with the help of cooperative society, Patna. One of our IQAC member Dr. Anand Kumar (Alumni of the college as well as former local Mukhiya, Amahara, Bihta) is active positively for making Alumni association. Further, teachers from different departments have started to collect the name, contact no. affiliation of the Alumni.

In IQAC meeti	ng, discussed o	over the parent-te	acher
association pos	itively.		

6.13 Development programmes for support staff

NIL			

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college is located in a sprawling green campus of 17.35 acre. Most of the land are empty and gives opportunities for enhancing the eco-friendly campus. The following works has been done in the campus which helps in the eco-friendly.

- Plantation of trees (200 Approx.) this year.
- Use of solar energy inside the campus.
- Cleanness camp conducted by NSS and NCC.
- Maintenance of garden and various play grounds.
- Encourage to save electricity, save papers, use of dust beans etc.
- Use of Vermi-Compost as organic fertilizer.

#### **Criterion - VII**

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

In this academic year, our college is registered as a new user of National Library and Information Services infrastructure for Scholarly content (N-LIST) programme on 25-05-2018. The N-LIST programme provides access to collection of e-journals/ e-books. All the faculty members and most of the students are enrolled into this e-library. Further, this academic year RUSA has allotted grant for college development and infrastructure. For this, college has submitted a detailed project report (DPR) for RUSA grant on 25-05-2018, involving for new construction, renovation, play ground, and lab equipment etc. Additionally, the college conducts institutional seminar every month by using of inside and outside resource person on various topic including celebration of Science Day and Hindi Diwas. Moreover, College promotes eco-friendly campus, online lectures (like NPTEL), and courses etc. Additionally, Chemistry department runs water testing programme for the nearby villages and aware for the presence of impurities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

In the beginning of the year, Upon IQAC's requirement, College accepted the proposal for the construction of a new conference hall, a new library building, and some new class rooms for the infrastructure development. Further, the renovation and repair of old buildings, toilets, were also undertaken. Additionally, IQAC proposed for new play ground and lab equipment also and all has taken by the principal. Consequently, submitted a detailed project report (DPR) for the RUSA grant, Governing body, headed by the principal before summer vacation, involving for new construction, renovation, play ground, and lab equipment.

In the session 2017-2018, for the enrichment of laboratory, Physics and Chemistry departments had given requisitions individually to the principal of the college for the requirement of practical equipments and the spreading of gas pipe lines throughout the chemistry lab respectively. The principal has taken action over it and accomplished the requirements of individual departments.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

#### 1. Environmental consciousness and sustainability:

The college is located in a sprawling green campus of 17.35 acre. Most of the land are empty and gives opportunities for enhancing the eco-friendly campus. The following works has been done in the campus which helps in the eco-friendly.

- Plantation of trees (200 Approx.) this year.
- Use of solar energy inside the campus.
- Cleanness/awareness camp conducted by NSS (from 11-12-2017 to 18-12-2017) and NCC.
- Maintenance of garden and various play grounds.
- Encourage to save electricity, save papers, use of dust beans etc.
- Use of Vermi-Compost as organic fertilizer.
- Chemistry department runs water testing to the nearby villages and aware about the water contamination and pollution.
- 2. Gender equity: Since, this college is co-educational and every year large numbers of girls student take admission in different courses in the college. The college has a girl's hostel, common girl's room and constituted a sexual harassment cell, antiragging cell. Women faculty members are part of all important committee and administration. A gender sensitization program is seen in the lectures, sports competition, and programs conducted by the NCC and NSS units of this college.

#### \*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

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•	Plantation of	trees	(200	Approx.)	this	year.

- Use of solar energy inside the campus.
- Cleanness programs conducted by NSS and NCC.
- Maintenance of garden and various play grounds.
- Encourage to save electricity, save papers, use of dust beans etc.
- Environmental awareness program runs by NSS.
- "Vermi-Compost" prepared inside the college campus and use as it organic fertilizers.

7.5	Whether environmental audit was conducted?	Yes		No	٧	
-----	--	-----	--	----	---	--

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### Strength:

- Large campus (~17.35 acre).
- Old college in a rural area.
- Experienced and well qualified faculty members.

#### Weakness:

- Shortage of faculty members and supportive administrative staffs.
- Lack of adequate funds for college development.
- Little Progress made in 50 years; insufficient ICT facilities

#### Opportunities:

- Have a good opportunity to start new UG, PG, diploma and research facility individually.
- To collaborate with an India's premier institute IIT Patna.
- Transforming the lives of the rural and educationally backward students.

#### Challenges:

- Fund mobilization for expansion and research.
- Introduction of several need based courses (certificate, diploma, UG/PG); enhancing ICT in teaching learning facilities; multi-gym, hostels, faculties' house inside the campus etc.

#### 8. Plans of institution for next year

- Alumni association and progression of students
- Teachers-parents association
- Feedback from all stake holders
- Minor research project
- Collaboration with nearby institutions
- Annual college magazine
- awareness programmes based on the intellectual property rights
- Digitization and e-learning of library
- Work on ICT facilities
- Work on submitted detailed project report (DPR) in RUSA.

Shashi kuman.
20.12.2018

Signature of the Coordinator, IQAC

\*\*\*

Name: Prof. (Dr.) KAMAL DEO SHARMA

Name Dr. SHASHI KUMAR

#### **Annexure I**

#### **Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

\*\*\*\*\*\*



# — प्रो॰ (डॉ॰) शैलेश कुमार सिंह

# तिर्धि-पत्र- 2018

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नोट - 1. 1 जून से 30 जून तक ग्रीष्मावकाश (शिक्षकों के लिए)।

2. रविवार सार्वजनिक अवकाश है।

3. उपर चिन्हित (\*) पर दिखाई गई छुट्टियाँ चाँद के दृष्टिगोचर होने के फलस्वरूप बदल सकती है।

\$\partial \partial \p

#### 07-05-2018

The following resolutions were taken in the meeting:

- 1. Unanimously, it has been decided to complete student feedback form by all the departments for 2017-18, formative and summative assessment of students' quarterly, remedial classes for the weaker students by all the departments and to publish annual college magazine from the next session (2018-2019).
- 2. For the research and development, all the faculty members were ready to prepare one minor project as well as ready to collaborate with the nearby institutions/colleges/university.
- 3. In the meeting, Dr. C.S. Jha has suggested for the awareness program like Vermi-Compost in nearby villages and to consult with the NDRF/SDRF, Bihta.
- 4. Further, we discussed on E-library/INFLIBNET in detail and Dr. Sushma Kumari (library incharge) and Mr. Shubhmay Chauhan (Nodal officer) told to take care of installation/registration
- 5. On the Wi-Fi connection, all faculty members were ready to encourage students for maximum use of college Wi-Fi.
- 6. Dr. Rishikesh Ranjan, and Mr. Shubhmay Chauhan, were ready to run communication classes.
- Dr. Shalini Kumari (from Psychology department) was ready to establish Counselling cell.
- 8. Further, we discussed also on the Alumni association, teacher parents meeting, ATM establishment, Post Office, Canteen facilities, students medical facilities inside the campus and on : 07/05/2018 : Chambres all the points all the faculty members were argued positively.



# RAMBAGH, BIHTA (PATNA)

Established - 1958

# (CONSTITUTENT UNIT OF PATLIPUTRA UNIVERSITY)

Enilsted Under 2(F) of the U.G.C. Act. E-mail: gjcollegebihta@gmail.com Webiste: www.gjcollegebihta.org

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Ref.....

IQAC 25-09-2018

Date. 25. 1.9. 1.8...

The following resolutions were taken in the meeting:

Agenda 1: Confirmation of meeting held on 7th May, 2018.

The members of IQAC confirmed the minutes of its meeting on 7<sup>th</sup> May, 2018.

Agenda 2: Analysis of previous meeting held on 7<sup>th</sup> May, 2018

Members of IQAC discussed in detail and suggested on the issues of the previous meeting that were left out like, regarding MOU for research work with nearby institutes/colleges (IIT PATNA, A.N. College, Patna, College of Commerce arts and science, Patna), to run awareness programme in nearby villages on Vermi-Compost, anti dowry campaign, etc., registration of Alumni association, Leased line for high speed internet facilities.

Agenda 3: Less no. of permanent faculty members (Large no. of vacancies of teachers in many departments)

Members of IQAC suggested for the engagement of guest faculty members in the college for various teaching posts.

Agenda 4: Information and communication technology (ICT)

Members of IQAC Suggested for use of 'K-Yan' instrument in E-learning process, use of NPTEL lectures, e-PG Pathshala for effective and comprehensive learning.

Agenda 5: Digitization and e-learning of library

Members of IQAC suggested for the fully digitalization of library facilities and form a committee of some senior teachers along with head Assistant for discussion on extra fee to accomplish it. Furthermore, it was suggested to appoint a computer operator in library.

Agenda 6: Discussion on allotment of RUSA fund and submitted detailed project report (DPR).

Members of IQAC found the fund assigned by RUSA is satisfactory and sent DPR are appropriate for the development of the college.

Agenda 7: Scope of expansion of more courses (UG, PG, and certificate/diploma courses and skill development programs)

Members suggested to start various courses like National Skills Quality program (NSQF), Bachelor in Vocational course (B-VOC).

Shashi Kumar 25.9, 2018. (IBAC Coordinator)

Principal
G.J.College, Rambagh



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Ref.....

Date...25.].9.]/.8....

Agenda 8: Management information system (MIS)

In discussion it was found that MIS is necessary for the each and every college and university is working on university management information system (UMIS) seriously.

Agenda 9: Intellectual Property Right (IPR)

Members of IQAC suggested to conduct philosophical and intellectual workshop and seminar at least three to four in a year.

Agenda 10: Association of Alumni and the progression of students.

Members of IQAC suggested for the registration of Alumni association as soon as possible with the help of cooperative society and they forwarded the name of Dr. L. M. Sharma (alumni of the college) and Dr. Anand Kumar (IQAC member as well as alumni of the college) for the post of the president and the Secretary respectively.

Agenda 11: Efforts to promote Research culture, fund mobilization for expansion and research collaboration.

Members of IQAC suggested to develop research facilities even at the small cost, enrolling students in Ph.D. with the help of P.G. departments, encourage teachers for attending conferences, seminars and writing research projects to the various government research funding agencies. They also suggested to prepare an activity calendar for each year. Further they suggested for the procurement of funds from different channels like, from alumni association and donation in the form of cash or kind from the people of neighboring area.

Agenda 12: Formation of statutory body.

Committee of various bodies like board of governance for RUSA fund, development, purchasing, and planning bodies can act as statutory body.

Agenda 13: College Magazine

Members of IQAC recommended for the annual college magazine.

Agenda 14: Others

Action taken report, and suggested to make a Gender Cell.

Shashi Kuman. 25.9.2018. (IBAC Co.ordinator) 95/9/18
Principal
G. J. College, Rembagh
Bihta (Patna)



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Ref.....

#### Department of Chemistry:

Date 29 / 12/18

 Water Testing: The Students of chemistry department are used to test potable water of different places.

Test: - Kits to test the contamination of following parameters are available in the department:

For Arsenic test

For Iron test

For PH test

For TDS test

For Fluoride test & etc.

A record of these tests is prepared and informed to the concern persons. Some students are also motivated to attend the seminar of environmental science.

- 2. Save plants: The department of chemistry has started to contribute to save the plants. Following activities are adopted by the department to save the plants. The department of Chemistry uses to collect plane papers from practical note books submitted by students in practical examination for evaluation. Actually, the number of these practical note books is one thousand approximately 50 pages are plane. In this way 50\*1000= 50,000 (approx.) pages are found unused (plane) by the students. Thus, approximately, 50000 pages per year are collected by the department and these plane papers are distributed time to time among the students coming to students coming to attend the classes. Also, the teachers of the department tries to convince the students that this is one of our contributions to save the plants and hence environment.
- 3. Development of a small garden: The department of chemistry is developing a small garden in the college campus. The location of garden is just behind the department. The plants of the garden are planted and nourished by the student of the department.

Shashi frumar 2018.

20.12.2018.

(H. O.D. Chemistry)

90/14/8

Principal
G.J.College, Rembagh
Bihta (Patna)



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Date.....

The following students who won the prizes in the Inter college Athletic meet 2018 organized by Patliputra University patna and also runner up champion of the Patliputra university.

# Athletic Meet 2018

NAME OF THE PARTY		GENDER	CLASS	ROLL	EVENT	MEDAL		
S.No.	NAME		B.LIB	32	TRIPPLE JUMP	GOLD		
1	SUMIT KUMAR	M	The state of the s	737	HAMMER THROW	GOLD		
2	BALBEER KUMAR	М	B.A. I		HAMMER THROW	GOLD		
3	JYOTI KUMARI	F	B,A, II	147		SILVER/		
4	NAVNEET KUMAR	M	B.A. I	286	SHOT PUT/ DISCUS THROW	BRONZE		
5	ANIMESH KUMAR	М	B.Sc. I	191		GOLD		
6	ABHISHEK KUMAR MILAN KUMAR	M	B.A. II	310	4X100 RACE	GOLD		
7		М	B.A. I	57				
8	PRAKASH KUMAR	M	B.A. I	78				
9	MIKHAN	M	B.A. I	193				
10	PRAKASH KUMAR	M	B.A. I	78	THE PER AND DACE	BRONZE		
11	PRABHAT CHAUBEY	M	B.A. I	133	4X400 RELAY RACE	BRUNZI		
12	RAJANI KANT KUMAR	M	B.A. I	155				

ATHLETIC PRESIDENT

PRINCIPAL

G. J. College, Rembagh



Ref.....

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Date94.	12/18
---------	-------

### Analysis of student's Feedback

After the analysis of students feedback regarding all stakeholders (academic, administration, library) the following observations have been recorded:

- 1. The teachers possesses deep knowledge of the subject, covered almost the entire syllabus, communicated clearly, encouraged students individually, pay attention academically for weaker students, conducts class test, and attitude friendly towards the students.
- 2. The office is very helpful in administrative work regarding their marks sheet, issuing of certificates at time, cleaned class rooms, cleaned toilet room, availability of enough drinking water, and their grievances are redressed quickly. Students have demanded for more new toilet rooms.
- 3. Regarding library, most of the students have been given positive remarks regarding available text books, catalogued and arrangement of books, reading rooms, helpful staffs, and availability of Xerox facility. Students are requested for more text books and availability of E-library facility.

Shashi luman. 20.12.2018

(IBAC co-ordinator)

20/12/18
20/12/18
Principal
Principal
Principal



### RAMBAGH, BIHTA (PATNA)

Established - 1958

#### (CONSTITUTENT UNIT OF PATLIPUTRA UNIVERSITY)

Enilsted Under 2(F) of the U.G.C. Act. E-mail: gjcollegebihta@gmail.com

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#### **Activities of NSS**

### Briefing of NSS special camp from 11.12.2017 to 18.12.2017

National Service Scheme, of Sri Gadadhar Acharya Janta College, Rambagh, Bihta (Patna), organized the special camp accordingly as the following schedule:

11.12.2017: The special camp of NSS was inaugurated at 10:30 AM by the principal of the college Dr. Phulo Paswan. In this inaugural speech he focused on the objectives of the NSS and said that the objectives of NSS are of great importance and its field of work is large and unlimited. He said, it is the duty of NSS volunteers to devote themselves at the time national disaster and any natural calamities. He also emphasized on the cleanness of the campus premises. In the second half all the volunteers cleaned up the college premises; they collected the paper pieces, straws etc. They did water in to the plants. After that all the volunteers assembled and took breakfast.

**12.12.2017:** This year camp was organized specially on environmental and its conservation. Because healthy eco systems are necessary for food production and finally they provide beauty in the life. All the volunteers assembled forming different groups and did plantation in the college premises and the watered the plants. In the second half they clean the campus and at 3:30 PM did their lunch.

**13.12.2018:** This dayall the teachers and NSS volunteers assembled in L.T. room. Our senior professor Prof. (Dr.) Anjani Kumar Chaudhary delivered a speech on environment and pollution. He also suggests different ways to reduce the air pollution, noise pollution, water pollution etc. In the second half all the volunteers did the plantation in the college premises.

14.12.2017: This day our principal addressed the NSS volunteers gave detailed lectures about the environmental pollution. Along with two NSS volunteers also expressed their ideas to minimize the pollution. In the second half senior professor Dr. C.S. Jha delivered a lecture in detail regarding environmental conservation and its management. After the lecture all the volunteers assembled for lunch.

**15.12.2017**: This day a grand cultural programme was organized, volunteers sung filmy song, kawali, patkatha, and performed drama. The function was highly colorful and different types of musical instruments were used to make the function very attractive. In the second half all the volunteers assembled and took lunch.

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**16.12.2017:** In this day NSS volunteers staged the poster competition emphasized on air pollution, Beti Bachao Beti Padhao, Pollution of cutting trees etc.

17.12.2017: In this day NSS programme officer Dr. Md. Shamim Alam gave a detail lecture on the importance of NSS. He also invocated the students to participate in NSS more and more. In the second half two NSS volunteers gave speech on clean India.

**18.12.2017:** In this closing ceremony of NSS camp all the volunteers moved to the Bihta and its nearby villages with banners and posters. The reached to the slum area and taught them about the benefits of the clean leaving and cleaning the village. In the second half all the volunteers returned back to the college premises. Principal of the college addressed them and finally taking lunch they return to their home.

- 2. Plantation of tree: According to the direction of Honorable Chancellor, Patliputra University, Patna, the NSS unit of our college planted about 200 (two hundred) trees on different dates in 2017-18 session and all the plants are nourishing regularly.
- 3. Communal Harmony Campaign week and Flag Day from 19<sup>th</sup> to 25<sup>th</sup> November, 2018: NSS unit of this college observed the Communal Harmony Campaign week from 19<sup>th</sup> to 25<sup>th</sup>, November, 2018 as per guidance of National Foundation for Communal Harmony an autonomous organization under the ministry of home affairs government of India. All the teachers, students and NSS volunteers participated in this camp. Teachers and students gave talks on the topic Communal Harmony and National Integration. The major activity of the campaign was to implement programme and project the national integration. The campaigns highlighted strengthen the unity and affinity between different religious and other groups.

प्राचीकृत प्रतिकारी सार्वकृत प्रतिकारी सार्वकृत स्वाचित्रमा सार्वकृत स्वाचित्रमा

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G.J.College, Rambagh
Bihta (Patna)



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Date 9-2-1.24.18....

#### **Activities of NCC**

- 50 NCC cadets both from boys and girls, of this college made Human chain against the dowry system and immature marriage (Bal-Vivah) on 21<sup>st</sup> January 2018.
- Regiment No.BR/17/SD/A/522486 Sgt. Navneet Kumar from this college participated in guard of honor in Republic Day Parade at Gandhi Maidan, Patna on 26<sup>th</sup> January 2018.
   Altogether, 5 cadets participated in this parade.
- 5 cadets of this college selected in firing competition in CATC camp at Rajendra Nagar, Patna on 20<sup>th</sup> Feb 2018.
- 4. Cadets of this college participated in world Yoga day on 21st June 2018.
- Cadets of this college gave guard of honor to Ex-NCC officer Prof. (Dr.) Anjani Kumar Chaudhary, who retired on 30<sup>th</sup> June, 2018 as Principal.
- 19 cadets of this college attended Army attachment camp at Namkun, Ranchi in November 2018.
- 7. This year Sgt. Priya Kumari, Sgt. Babita Mishra and Sgt Ladli Khatoon selected in Bihar Military Police (B.M.P). senior cadet Akash Singh selected in Bihar Regiment Army as Sepoys.
- 8. In addition to this many more cadets attended different type of camp time to time. Our several Ex and present cadets selected in Armed Forces of India (Army, Navy, Air Force), Paramilitary Forces (like CRPF, BSF, SSB etc.) and B.M.P.

20/12/18

G.J. College, Rembagh